

# **Record of Proceedings – June 27, 2011**

## **Washington Township Trustees, Warren County, Ohio**

The regular meeting was held with Williams and Hagemeyer present. The Pledge of Allegiance was recited and Vice-President Hagemeyer called the meeting to order. Minutes from the last meeting were read and approved. Receipts of \$7,580.62 since our last meeting were reported and were filed for audit. Warrants 8492 thru 8508 and Voucher 6 totaling \$18,139.13 were presented for approval.

### FROM THE FLOOR:

- Suzanne Mason from the Warren County Solid Waste District came to explain their request for the Trustees to sign a resolution approving the updated Solid Waste Management Plan. The Ohio EPA requires a review of the plan every five years, so this is just a formality. It is a continuation of the previous plan. Only major change from previous plan is to monitor waste haulers more closely to ensure that all are recycling. District is not changing any fees. Williams made motion to approve, seconded by Hagemeyer. Motion carried.
- John Brausch and Herb Mayer wished to discuss the Warren County Rural Zoning Code re-write further. They are concerned regarding density issues, and wondered how to get more people involved in the process to lobby for 2-acre lots. The Trustees pointed out that the County mailed notifications to all residents, and there have been numerous open meetings asking for input. Any further meetings will be posted on our website. Trustees explained that they feel they must protect the density of population along our township roads in order to keep them well-maintained at a reasonable cost. Mr. Mayer urged the Trustees to work on their long-term strategy for maintaining roads.
- Kelly Austin of KLA Risk Consulting, a partner with Ohio Township Association Risk Management Authority, wished to remind us of some risk management and safety best practices to keep us all safe. They are:
  - Motor vehicle issues – always perform pre-trip inspection and preventative maintenance and keep written records
  - Driver issues – township should review motor vehicle records for each driver yearly, and have a driver's policy stating that a driver would be released from duty if he has 6 points (for example) on his record
  - Road, Sign and Contractor Issues – be sure to have Certificate of Liability Insurance from all contractors, preferably naming Washington Township as an Additional Insured. All contractors should sign a Hold Harmless Agreement
  - Township cemeteries should have a posted "Open from dawn to dusk" sign
  - We should develop a written job description for Liston.

### ROADS REPORT:

From our Roads Supervisor, Liston Burton:

- Ad was placed in the Western Star for blacktopping and chip and seal projects. Bids will be opened at our next meeting on July 11
- Liston presented 2012 proposed paving and chip and seal projects to help complete the 2012 budget process.

### UNFINISHED BUSINESS:

- Policy for Abating Grass/Weeds Nuisances was discussed. It was developed in collaboration with the County Prosecutor's office, and follows ORC 505.87. Williams made motion, seconded by Hagemeyer, to adopt Resolution 2011-0627 putting the policy into effect. Motion carried.
- Hagemeyer attended Certified Public Records training on June 15 on behalf of the board.

### NEW BUSINESS:

- Archaeology Day Camp will be held August 2 and 3; contact the Warren County Historical Society for more information
- 2009-2010 Audit will begin the week of July 18; auditors will take the records to their facility.

Williams made motion, seconded by Hagemeyer to adjourn regular meeting in order to enter into Executive Session to discuss possible purchase of a property. Regular meeting adjourned at 10:30pm, and Trustees entered into Executive Session to discuss a sensitive issue. After handling this business, Williams made motion at 11:04pm to leave Executive Session and return to regular meeting. Hagemeyer seconded; motion carried. There being no further business, Williams made motion at 11:05pm to adjourn regular meeting. Hagemeyer seconded; motion carried.

Paul Schaefer  
Trustee President

Karen Doney  
Fiscal Officer

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