

# **Record of Proceedings – September 12, 2011**

## **Washington Township Trustees, Warren County, Ohio**

The regular meeting was held with Williams, Hagemeyer and Schaefer present. The Pledge of Allegiance was recited and President Schaefer called the meeting to order. Minutes from the last meeting were read and approved. Receipts of \$4,902.44 since our last meeting were reported and were filed for audit. Warrants 8557 thru 8565 totaling \$8,660.73 were presented for approval.

### FROM THE FLOOR:

22<sup>nd</sup> Annual POWER Meeting will be on September 18 at 7:30pm.

### ROADS REPORT:

From our Roads Supervisor, Liston Burton:

- County Engineer has not bid out blacktop jobs for unaccepted parts of subdivisions
- Clinton-Massie Key Club cleaned up the abandoned Union Church Cemetery at Gum Grove and Fordyce Roads – we will send them a thank-you letter for their fine volunteer work
- Hydraulic motor is on its way
- Will be sweeping grit this week from roads that were chip sealed
- Water pump went out on older truck; Liston replaced pump and belt
- Liston will be finishing hoop structure soon
- Morton Salt Inc. sent contract offering 250 tons of salt for the winter at \$68.79 per ton delivered. After discussion, Williams made motion to accept, seconded by Hagemeyer. Motion carried.

### UNFINISHED BUSINESS:

- Review of audit findings was held on August 24<sup>th</sup> with Doney and Hagemeyer present. Auditor advised the adoption of a Credit Card Use Policy. Recommendation was also made to make deposits in a more timely fashion. Current regulations require that deposits be made the next business day.
- Discussion ensued regarding formation of a Credit Card Policy and a Deposit of Public Funds Policy. Williams made motion to adopt Credit Card Policy as discussed with a limit of \$2000 per transaction, seconded by Hagemeyer; motion carried. Fiscal Officer will present proposed Deposit of Public Funds Policy at our next meeting
- Property at 1055 Middleboro Road has been mowed
- There will be a work day on Saturday, September 24 at the Olive Branch Cemetery to place headstones. Everyone is invited to come and help!

### NEW BUSINESS:

- Will send out “Agreement for Snow and Ice Removal for Unaccepted Streets” to party responsible for Arabian Run subdivision
- Fiscal Officer attended county tax budget meeting on August 25 and presented figures to the Board. Property tax values are relatively flat; Local Government Fund is down again. Hagemeyer made motion, seconded by Williams, to accept the amounts and rates as determined by the budget commission, and to authorize the necessary tax levies and certify them to the county auditor. Motion carried.

There being no further business, Hagemeyer made motion at 8:50pm to adjourn, seconded by Williams. Motion carried.

Paul Schaefer  
Trustee President

Karen Doney  
Fiscal Officer

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