

Record of Proceedings – January 8, 2023
Washington Township Trustees, Warren County, Ohio

The meeting was called to order at 7:00 PM by Fiscal Officer Sharon Coffman.

The Pledge of Allegiance was recited.

Mr. Hagemeyer administered the Oath of Office for Dale Settlemyre. Mr. Settlemyre was welcomed by everyone.

Ms. Coffman asked for a motion for reorganization.

A motion was made by Mr. Fisher and seconded by Mr. Settlemyre to nominate Scott Hagemeyer as President of the Washington Township Trustees for the year of 2024.
Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.

A motion was made by Mr. Settlemyre and seconded by Mr. Hagemeyer to nominate Jason Fisher as Vice President of the Washington Township Trustees for the year of 2024.
Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.

The minutes of December 11, 2023 were mailed to the Trustees prior to the meeting for review. Warrants 12191 through 12195 totaling \$10,129.77 were presented for approval.

A motion was made by Mr. Fisher to approve the minutes for the December 11, 2023 regular meeting, Mr. Settlemyre seconded.
Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.

Present for the meeting were: Tim Books, Trent Kotch, Robert Coffman, Drew Settlemyre, Katie Riggle, Ali Settlemyre, Jill Settlemyre, Norm Stulz, Larry Laake, Griffith Laake, Lynne Laake, Adam Greathouse, Stephanie Greathouse.

FROM THE FLOOR:

- Mr. Robert Coffman congratulated Mr. Settlemyre for becoming the new Washington Township Trustee.

ROADS REPORT:

- Mr. Stanforth reported that the snow and salt trucks were out on Saturday morning, using 11 tons of salt.
- Neither Mr. Stanforth or Ms. Coffman have heard anything concerning plowing and salting the roads in Meurerfield Estates. They have not returned the contract as of yet. Mr. Fisher will get a number for them so Ms. Coffman can call and see what their plan is for this winter.
- Mr. Stanforth said that we have been notified by the Warren County Engineers Office concerning 2024 chip seal projects. They will need a Resolution for our participation in the program and a list of roads to be covered.

A motion was made by Mr. Settlemyre and seconded by Mr. Fisher to approve Resolution No. 2024-01, to participate in the 2024 Warren County Chip Seal Program.

Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.

- Mr. Stanforth said that he did not add the salt into his budget for 2024. A total of \$20,000.00 will need to be added to the 2024 Budget and Appropriations.

OLD BUSINESS:

- Mr. Hagemeyer stated that the 2021-2022 Agreed Upon Procedures had been completed by the State Auditor, and there were no findings, thanks to Ms. Coffman.
- Mr. Hagemeyer asked Ms. Coffman to check the website and make sure the PO Box is listed there.
- Mr. Hagemeyer read a thank you card from him and his family for the flowers for his Mothers funeral. Staff and elected officials contributed the money for the flowers.
- Mr. Fisher stated that the speed study on Middleboro Road has been completed and it does not look like anything will change.
- Ms. Coffman reminded everyone that if they plan to attend the OTA Conference in February she will need to get them registered. Mr. Settlemyre would like to attend and Ms. Coffman will do the online version.

NEW BUSINESS:

- Mr. Hagemeyer explained that the ORC allows staff and elected officials to be reimbursed for healthcare premiums on an annual basis, and each year we need a motion to allow for this reimbursement.
A motion was made by Mr. Fisher and seconded by Mr. Settlemyre to offer reimbursement of healthcare premiums for staff and elected officials (not the family, only the staff member or elected official), at the maximum allowable amount for 2024. Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.
- A motion was made by Mr. Fisher and seconded by Mr. Hagemeyer to nominate Jason Fisher as the representative for the Warren County Regional Planning Commission board, and Mr. Settlemyre as the alternate.
Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.
- A motion was made by Mr. Settlemyre and seconded by Mr. Fisher to reimburse elected officials and staff for any travel during Township business that is outside of Warren County. This would include Hotel stays, mileage and meals during the out of county trip.
Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.
- Mr. Hagemeyer stated that he received a letter from Linda Oda at the Warren County Records Office concerning Property Fraud Alerts. She is willing to attend a Washington Township meeting to explain the program if anyone would like her to. Mr. Hagemeyer passed out cards to anyone that wanted them and said he can get more if needed. The program is free through the Records Office and as easy as going on their website to register. Once registered, anytime something is recorded the property owner will be notified, so that if any fraud is being committed the homeowner will be able to take care of it.

- Mr. Hagemeyer stated that Chief Robert Wysong from the CWJFD sadly had passed away on December 26, 2023 following a response to a fire call within their fire district. A very honorable and respectable funeral service was held on January 4th and 5th, and Chief Wysong was laid to rest at the Clarksville Cemetery. A catered meal was served after the funeral at the fire district and was open to the public. The cost of the meal was covered, 1/3 by Adams Township in Clinton County, 1/3 by Vernon Township in Clinton County, and Washington Township was asked to cover the other 1/3. Mr. Hagemeyer spoke with Adam Nice from the Warren County Prosecutor's Office to see if this would be an allowable expense for the Township. Mr. Nice said that as long as the money was donated to a 501C3 Charitable Organization this would be allowed, but not directly to the Fire Department. The Clinton Warren Joint Firefighters Association is such an organization and therefore it would be allowable to donate to their organization.

A motion was made by Mr. Settlemyre and seconded by Mr. Fisher to donate to the Clinton Warren Joint Firefighters Association 1/3 of the amount of the cost of the catered public meal that followed the funeral of Chief Wysong in the amount of \$680.00.

Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.

- Mr. Hagemeyer also reported that the home of Retired Trustee Paul Schaefer and his wife Judy had burned and Chief Wysong had also been at the scene for that.
- Mr. Fisher reminded everyone that an Executive Session will occur at the next Township meeting to discuss staff wages.
- A motion was made by Mr. Settlemyre and seconded by Mr. Fisher to pay the bills as presented. Hagemeyer, aye; Fisher, aye; Settlemyre, aye. Motion passed.
- Mr. Hagemeyer shared that there will be a public hearing by the Board of County Commissioners on January 30, 2024 at 9:05 AM to consider proposed modifications to the Rules and Regulations of the Warren County Water and Sewer Department relative to an increase in water and sewer user fees for 2024, 2025, and 2026 and changes to the water tap fees, sewer connection fees, and other fees and charges.

A motion was made by Mr. Fisher and seconded by Mr. Settlemyre to adjourn at 7:37 PM.

Scott Hagemeyer
Trustee President

Sharon Coffman
Fiscal Officer