

Record of Proceedings – January 27, 2025
Washington Township Trustees, Warren County, Ohio

The meeting was called to order at 7:00 PM by President Jason Fisher. With Trustees Dale Settlemyre, and Scott Hagemeyer, Fiscal Officer, Sharon Coffman, and Road Supervisor Allen Stanforth present.

The Pledge of Allegiance was recited.

The minutes of January 9th were mailed to the Trustees prior to the meeting for review. Warrants 12479 through 12495 totaling \$11,366.94 were presented for approval.

A motion was made by Mr. Hagemeyer to approve the minutes for the January 9, 2025 regular meeting, Mr. Settlemyre seconded. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer, aye. Motion passed.

A motion was made by Mr. Settlemyre and seconded by Mr. Hagemeyer to pay the bills as presented. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer, aye. Motion passed.

No residents were present for the meeting.

FROM THE FLOOR: Nothing

ROADS REPORT:

- Mr. Stanforth has not heard anything new concerning Meuerfield Estates Agreement for Snow and Ice Removal for Unaccepted Streets between Washington Township and J.K. Meurer Corporation. The developer has made no initiative to present the agreement to the Township or Engineer's Office.
- He checked all roads today and everything looks good. Ward Koebel has some breaking down on the edges and would like to repave in the near future.
- The keyways were getting worn out on the Alamo mower. So, he took it up to Accurate Machine Shop to have new keyways put in. We have had the Alamo mower for 12 years.
- Certified Hydraulics came and got the controller off the big salt truck to get it updated. Once that one is done we may want to get the other one done in the summer so it will be ready for next year.
- Bill Harrison would like Allen to ride the roads in Salem Township with him if it is OK with the Trustees. Mr. Harrison will be the new Administrator for Salem Township once he is retired from the Fire Department.

OLD BUSINESS:

- Mr. Hagemeyer reported that Ms. Coffman heard back from Dawn Johnson, the Warren County GIS Director, about the Census Bureau Boundary Annexation Survey. Dawn is our local representative. She said she will take care of the survey for us.
- Mr. Hagemeyer stated he has not heard anything from Trebel LLC concerning the Electric Aggregation program.

NEW BUSINESS:

- Mr. Hagemeyer presented the Washington Township Mileage Certification form we received from Warren County Engineer's Office certifying 21.374 actual miles of roads the Township is responsible for maintaining inside the Township.

A motion was made by Mr. Hagemeyer and seconded by Mr. Settlemeyer to accept the certificate as is with no changes. Fisher, aye; Settlemeyer, aye; Hagemeyer, aye. Motion passed.

Mr. Fisher will take the form to Tabitha at the Engineer's Office.

- Mr. Hagemeyer received a letter from Linda Oda at the Warren County Records Office reminding Townships that they need to record Zonings. As our Zoning is done through the Warren County Rural Zoning Commission, this letter probably does not pertain to us. Ms. Coffman will contact Ms. Oda and ask her about it.
- Mr. Fisher presented a letter from the Warren County Regional Planning Commission asking for a representative and an alternate for the board. Mr. Fisher will be the representative and Mr. Settlemeyer will be the alternate. Ms. Coffman will send the letter back to them.
- Mr. Hagemeyer reminded everyone that the Open House Ceremony- at Salem Township will be February 13, 2025 from noon until 3:00 PM.
- A motion was made by Mr. Fisher and seconded by Mr. Settlemeyer to enter into Executive Session at 7:21 PM, to discuss employee related issues. Fisher, aye; Settlemeyer, aye; Hagemeyer, aye. Motion passed.
- A motion was made by Mr. Hagemeyer and seconded by Mr. Settlemeyer to return to Regular Session at 8:26 PM. Fisher, aye; Settlemeyer, aye; Hagemeyer, aye. Motion passed.
- No decisions were made during Executive Session.
- A motion was made by Mr. Hagemeyer and seconded by Mr. Fisher to raise the hourly contract for Ray Kienle from \$27.00 per hour to \$30.00 per hour, and raise his call-in bonus to \$1500.00 annually and keep his 3-hour minimum. Fisher, aye; Settlemeyer, aye; Hagemeyer, aye. Motion passed.
- A motion was made by Mr. Hagemeyer and seconded by Mr. Settlemeyer to raise the hourly pay for Todd Bailey from \$32.00 to \$35.00. Fisher, aye; Settlemeyer, aye; Hagemeyer, aye. Motion passed.
- Mr. Hagemeyer made a motion to raise Mr. Stanforth's pay from \$38.15 per hour to \$41.77 per hour and raise his on call pay from \$60.00 per week to \$75.00 per week. Fisher, aye; Settlemeyer, aye; Hagemeyer, aye. Motion passed.
- Mr. Fisher will get in contact with Adam Nice from the Warren County Prosecutor's Office to see if we can modify the time and a half pay to be paid time and a half at all times when Allen is called into work outside his 7-3 regular hours, even if using comp, sick, or vacation as a part of his regular 40 hours.
- Ms. Coffman will contact OTARMA to see if they help with rewriting the employee handbook.

- There being no further business, a motion was made by Mr. Hagemeyer and seconded by Mr. Settlemyre to adjourn the meeting at 8:33 PM.

Jason Fisher
Trustee President

Sharon Coffman
Fiscal Officer