

Record of Proceedings – February 10, 2025
Washington Township Trustees, Warren County, Ohio

The meeting was called to order at 7:00 PM by President Jason Fisher. With Trustees Dale Settlemyre, and Scott Hagemeyer, Fiscal Officer, Sharon Coffman, and Road Supervisor Allen Stanforth present.

The Pledge of Allegiance was recited.

The minutes of January 27th were mailed to the Trustees prior to the meeting for review. Warrants 12496 through 12503 totaling \$36,987.15 were presented for approval.

A motion was made by Mr. Settlemyre to approve the minutes for the January 27, 2025 regular meeting, Mr. Hagemeyer seconded. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer, aye. Motion passed.

A motion was made by Mr. Settlemyre and seconded by Mr. Hagemeyer to pay the bills as presented. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer, aye. Motion passed.

Guests present where: Tim Books, Fred Carmack, and Kendall and Rick Oeder.

FROM THE FLOOR:

- Mr. Rick Oeder of Middleboro Road asked about fire hydrants being installed within the township. Some of the insurance companies he has contacted says he is too far from the fire department to get coverage. Mr. Hagemeyer suggested that he contact the insurance company and have them call the department directly and see if he can get the rating upgraded. Also Mr. Fisher will contact Western Water about putting in fire hydrants and Mr. Hagemeyer will speak with CWJFD.

ROADS REPORT:

- Mr. Stanforth has not heard anything new concerning Meurerfield Estates Agreement for Snow and Ice Removal for Unaccepted Streets between Washington Township and J.K. Meurer Corporation. The developer has made no initiative to present the agreement to the Township or Engineer's Office.
- He heard from a chip seal company that would like to attend the February 24th meeting to show us some different options for chip seal.
- Over the weekend several road signs were stolen from Strout Road and Senior Road. Some places they took just the signs and others they pulled the posts out of the ground.
- Right now, we have plenty of salt but he has heard of possible salt shortages so he may go ahead and fill the salt barn after this season.

OLD BUSINESS:

- Mr. Hagemeyer stated he spoke with Joe Garrett from Trebel LLC concerning the Electric Aggregation program. Mr. Garrett sent two documents that need to be signed. Neither document is agreeing to a specific rate. The first document is an authorization letter that gives him permission through Duke Energy and AES-Ohio to determine how much energy is used within our voting

district. The second document is an addendum to our previous contract setting a maximum allowance we allow them to bid on our behalf.

The current rate is 6.83 p/khr in our current contract. Once Washington Township enters a contract all of Washington Township residents are automatically part of the program unless already covered by another program. All residents can opt in or out at any time.

The Trustees signed the documents and Mr. Hagemeyer will return them to Mr. Garrett and get a copy back to Ms. Coffman.

- Ms. Coffman received a reply back from Linda Oda at the Warren County Recorder's Office stating that the letter concerning Townships needing to record Zonings is sent out every January because she is required by the Ohio Revised Code to do so. She said that no one does it.

Washington Township Zoning is done through the Warren County Rural Zoning Commission.

- Mr. Fisher stated that he received a response from Adam Nice concerning our question about overtime hours for Road Supervisor Allen Stanforth. After discussion a motion was made by Mr. Fisher and seconded by Mr. Hagemeyer to approve Resolution No. 2025-03, pending review by Mr. Nice, setting Allen's regular hours as Monday through Friday 7:00 AM till 3:30 PM, with a half hour unpaid lunch. Any thing over 40 hours will be comp time earned at time and a half. The 40 hours regular time may be comprised of time worked, vacation time, sick time and holiday time. Comp time cannot be used in these 40 hours of regular time. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer, aye. Motion passed.
- Mr. Fisher stated that a review of the paid Holidays was requested by Mr. Stanforth. He would like his paid holidays to coincide with Warren County's paid holidays. After discussion a motion was made by Mr. Hagemeyer and seconded by Mr. Settlemyre to change the paid Holiday schedule for Allen to coincide with Warren County's. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer, aye. Motion passed.
- Ms. Coffman stated that she heard back from OTARMA concerning help with the rewriting of the employee policy manual. A representative KOA Consulting will be calling her back to discuss options we have in the rewrite. She will report back at the next meeting concerning cost and options.
- Mr. Fisher reminded everyone that the retirement ceremony for Captain Ralph Blanton, Chief William Harrison, and Captain Richard Oeder will be February 13th from 12:00 to 3:00.

NEW BUSINESS:

- Mr. Hagemeyer stated we received an email concerning the 2025 update of the Warren County Hazard Mitigation Plan (HMP). The survey needs to be completed and submitted. Ms. Coffman will complete and submit the survey with help from the Trustees if needed. They are asking for a representative for the board meeting on Wednesday the 19th at 9:00 am. Jason will attend if at all possible.
- Mr. Fisher stated we have been offered to take part in the Engineers Rock Salt Program for the 2025/2026 season. After discussion a motion was made by Mr. Fisher and seconded by Mr. Settlemyre to approve Resolution No. 2025-02, Authorizing Contract with Warren County Engineer's Office for Purchase of Road Salt, requesting 250 tons. Mr. Fisher, aye; Settlemyre, aye; Hagemeyer,

aye. Motion passed. Mr. Fisher will take the contract to Tabitha at the Warren County Engineer's Office and get a copy back to Ms. Coffman.

- Mr. Fisher said that a notification from ODOT had been received the day after our last meeting that SR 350 will be closed, between Clarksville Road and Old 3C Highway, for 273 days for a bridge replacement.
- Mr. Fisher said that the Warren County Board of Elections is asking for a reply that we are available for the upcoming election on May 6, 2025. Equipment will be dropped off on May 2 at 9:30 AM. Ms. Coffman will respond to let them know that the Township House will be available for their use on May 6th and someone will be available for the drop off of equipment.
- There being no further business, a motion was made by Mr. Hagemeyer and seconded by Mr. Settlemyre to adjourn the meeting at 8:20 PM.

Jason Fisher
Trustee President

Sharon Coffman
Fiscal Officer