

Record of Proceedings – November 24, 2025
Washington Township Trustees, Warren County, Ohio

The meeting was called to order at 7:00 PM by President Jason Fisher. With Trustees Dale Settlemyre and Scott Hagemeyer, Fiscal Officer, Sharon Coffman, and Road Supervisor Allen Stanforth present.

The Pledge of Allegiance was recited.

The minutes of November 10, 2025 were mailed to the Trustees prior to the meeting for review. Warrants 12734 through 12752 totaling \$18,506.12 were presented for approval.

A motion was made by Mr. Hagemeyer to approve the minutes for the November 10, 2025 regular meeting, Mr. Settlemyre seconded. Mr. Fisher, aye; Mr. Settlemyre, aye; Hagemeyer, aye. Motion passed.

A motion was made by Mr. Settlemyre and seconded by Mr. Hagemeyer to pay the bills as presented. Mr. Fisher, aye; Mr. Settlemyre, aye; Hagemeyer, aye. Motion passed.

Guests present where: Tim Books and Skip Schafer.

Mr. Fisher wished a Happy Thanksgiving to everyone.

FROM THE FLOOR:

- Mr. Skip Schafer asked if the Trustees could give him any help or advise about what he could do about his neighbors' property that is encroaching on his property and causing flooding to his property. He stated that he has spent lots of money for an attorney already. Mr. Fisher asked if he had been given any advice from the Warren County Soil and Water Department. Mr. Schafer stated that they advised him to contact EPA. Mr. Settlemyre suggested he install a drain tile around his barn which would be cheaper than the cost of the litigation. Mr. Hagemeyer stated that the Trustees have no jurisdiction over this kind of problem. Warren County Rural Zoning Commission and the Warren County Soil and Water would be the best place to start. Mr. Hagemeyer agreed that the best option may be to resolve the problem with his neighbor and possibly install the drain tile as suggested by Mr. Settlemyre. Mr. Fisher agreed and also suggested that he start with an advisory meeting with Warren County Soil and Water.

ROADS REPORT:

- Mr. Stanforth stated that the heat in the Township House had been fixed.
- He has not received a quote for repairs to the chipper from Southeastern yet.
- He discussed his holidays and the Trustees agreed that his holidays off should coincide with the Warren County Highway Department.
- Mr. Settlemyre stated that he has a meeting on December 1, 2025 with Warren County Engineer, Kurt Weber and an Engineer from ODOT to discuss the proposed roundabout at Clarksville Road and SR22-3, to make sure the design is large enough for large farm equipment to maneuver.

OLD BUSINESS: None

NEW BUSINESS:

- Mr. Hagemeyer reported that the regular meeting of the CWJFD Board was held November 13, 2025.

There was an update to the Warren County Dispatcher's Software Program and the CWJFD is now responsible for coverage of the Jeremiah Morrow Bridge.

The burn tower at the station has been rented by multiple local districts. It is a good regional resource.

During the month of October, the department had 45 Fire runs and 81 EMS runs. Twenty-three (23) of those runs were in Washington Township.

At the December meeting the board will see the 2026 budget projections.

The 2026 "At Large Member" this year will be from Clarksville. Mayor Nonia Wood will fill that position. As of January 1, 2026 the responsibility for snow removal for the department will shift to Clarksville.

- Mr. Fisher presented an email from Tabitha Ryan at the Warren County Engineer's Office concerning the 2025 ODOT Mileage Certification. We have no new roads or streets so we do not need to do anything at this time.
- There being no further business, a motion was made by Mr. Settlemyre and seconded by Mr. Fisher to adjourn the meeting at 8:13 PM.

Jason Fisher
Trustee President

Sharon Coffman
Fiscal Officer